

**TOWN OF SOMERS  
BOARD OF SELECTMEN  
MINUTES – SPECIAL MEETING  
Thursday, December 4, 2008, 6:00 p.m.  
Town Hall Auditorium**

1. Location of emergency exits – not done, fewer than 50 people
2. Call to order – First Selectman David Pinney called the meeting to order at 6:04 p.m.
3. Members present – Kathleen Devlin, David Pinney & Joseph Tolisano. Also present were Marcia Mitchell, Exec. Asst./Ops. Mgr. as recording secretary, and Greg Simmons, Chief Financial Officer.
4. Pledge of Allegiance
5. Correspondence – Letter from Colleen Maniscalco, will not be serving on Recreation Commission another term.
6. Citizen Comments – none
7. Old Business
  - 7.1 Review FY 09 & FY 10 Budget issues – 5% roll-back analysis provided by Directors – Mr. Simmons reviewed a level-funded budget scenario against two different revenue scenarios. The selectmen discussed the revenue assumptions and determined that, given the current information available regarding next year's state funding, that it would be most prudent to attempt to turn back approximately 2-2 ½% of this year's expenses. Ms. Mitchell reviewed with the selectmen the roll-back analysis provided by the Directors. The selectmen discussed each item, and directed Ms. Mitchell as to which items they wanted operationalized by the directors. The items selected will minimally impact operations/service, and only one item selected has direct staffing impact (discontinuation of all overtime not directly required for public safety). The selectmen thanked Mr. Simmons for his analysis and insight, and asked Ms. Mitchell to convey their thanks to the Director staff for its current and on-going work on potential areas of roll-back opportunity.
  - 7.2 Mission & Vision statement – the selectmen reviewed, and adopted a final draft of a vision and mission statement for the Board. The vision & mission will be the basis of the board's business plan. Copy is attached to these minutes
8. New Business
  - 8.1 Boards & Commissions – list of potential reappointments. Ms. Mitchell said that letters would be going out to all those listed to determine their interest in reappointment in time for consideration at the next BOS meeting.
9. Authorization of Scheduled Payments & Tax Refunds – ***Motion by Mr. Tolisano, seconded by Ms. Devlin to authorize scheduled payments totaling \$149,995.51. Motion unanimously carried.***

10. Appropriations/Transfers – ***Motion by Mr. Tolisano, seconded by Ms. Devlin to approve the following transfers for referral to the Board of Finance:***

From Acct.	To Acct.	Amount	Explanation
63-10-395.0	69-10-233.1	\$20,398.00	WPCF Expansion-project additions to be paid from sewer budget
10-12-533.1	10-12-520.1	\$ 600.00	Complete map file conversion project funded by grant
30-34-589.3	30-34-589.2	\$ 3,500.00	Cover increase in state-required test monitoring
20-16-531.1	20-16-531.5	\$ 6,500.00	Cover unplanned vehicle repairs
20-16-561.1	20-16-531.5	\$ 1,000.00	Cover unplanned vehicle repairs
20-16-574.1	20-16-531.5	\$ 1,000.00	Cover unplanned vehicle repairs

***Motion unanimously carried.***

11. Approval of Minutes – 11/17/08 – ***Motion by Mr. Tolisano, seconded by Ms. Devlin to approve the minutes of the 11/17/08 BOS meeting as written. Motion unanimously carried.***
12. Board of Selectmen Remarks – Ms. Devlin wanted to make sure that the Meals on Wheels Drivers were invited to the employee holiday pot-luck gathering scheduled for lunch hour on 12/23/08. Ms. Mitchell will see to it that they are invited.
13. Citizen Comments - none
14. Adjournment – ***Motion by Ms. Devlin, seconded by Mr. Tolisano to adjourn the meeting at 7:50 p.m. Motion unanimously carried.***

Respectfully submitted,

Marcia L. Mitchell  
Exec. Asst./Ops. Mgr.  
Recording Secretary

# TOWN OF SOMERS

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David Pinney

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SELECTMAN  
Kathleen Devlin  
Joseph Tolisano

## SOMERS BOARD OF SELECTMEN

### Vision

The Board of Selectmen's vision is to provide the highest quality service to the residents of the Town of Somers.

*Our statement of purpose solidifies ways to achieve this vision*

### Statement of Purpose

#### •Service:

- First responsibility is to the members of our community who rely on our services. Everything we do will be of highest quality. We believe we have a responsibility to create a town atmosphere where people will have access to effective, compassionate service.
- We will constantly strive to control our costs of doing business to provide a reasonable tax base for our citizens
- Our employees and volunteers are accountable to the people they serve.
- People who work for or on behalf of the Town of Somers will act according to the laws of the Town, State, and Country and comply with all government codes of behavior. Decision-making will be kept free of improper influence, and regulations will be promoted lawfully.

#### •Responsibility

- We will encourage civic improvements and we must maintain in good order the property we are privileged to use, protecting the town environment and resources.
- Reserves will be created

#### •Employees

- We are responsible to our employees. Everyone must be treated as an individual.
- We will respect their dignity and recognize their merit.
- Employees shall feel free to make suggestions and complaints
- There will be equal opportunity for employment, development and advancement for those qualified.
- We will provide competent management and their actions will be just and ethical.

### Mission

The Somers Board of Selectmen is the executive body for the Town. Its mission is to strengthen the current town environment, to set policy, engage outwardly (strategically) for today and the future regardless of environmental factors, and to provide accurate, timely, professional, and highest quality service to the residents.